

## Niagara County Brownfield Development Corporation

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### MEETING MINUTES

Niagara County Brownfield Development Corporation

Monday, July 29, 2019

Samuel M. Ferraro Center for Economic Development

Sanborn, NY 14132

**Members Present:** Chairman Richard Updegrave, Thomas O'Donnell (Vice Chair proxy), Secretary Michael Casale

**Others Present:** R. Thomas Burgasser, Amy Fisk, Scott Hapeman, Jacqueline Minicucci

- 1.0 The meeting was called to order at 9:12 a.m. by Chairman Updegrave.
- 2.0 Introductions were not necessary.
- 3.0 Roll was called. Board members present were Chairman Richard Updegrave, Thomas O'Donnell (proxy for Mayor Dyster), and Secretary Michael Casale.
- 4.0 Pledge of Allegiance.
- 5.0 The minutes of the February 5, 2019 meeting were motioned for approval by Mr. Casale and seconded by Chairman Updegrave. Unanimous. Carried.

### ACTION ITEMS

- 6.0 Ms. Fisk provided an overview of the 2019 budget required by New York State. A motion for approval was made by Mr. O'Donnell and seconded by Mr. Casale.

### NEW BUSINESS

- 7.0 Ms. Fisk updated the board on the following projects:
  - a.) 211 Main Street, North Tonawanda – Loan closing will occur in the next few weeks. Cleanup will begin in Fall 2019.
  - b.) 4435-4445 Military Road, Town of Niagara – DEC commented on the cleanup work plan and NYS Health Department is requiring additional site testing. Building demolition is proposed for Fall 2019 while soil cleanup is planned for Spring 2020.
  - c.) Riveria Theatre, North Tonawanda – Ms. Fisk will be meeting with the involved parties to develop a plan for use of remaining grant funding.
  - d.) 1501 College Avenue – Ongoing efforts to obtain a developer for the site. Monthly loan payments are being received. Tax Credits will expire on Dec 31, 2022.
  - e.) Ms. Fisk stated she is working on a subgrant for 50 Elmwood Avenue in Lockport and a loan for 624 River Road in North Tonawanda.

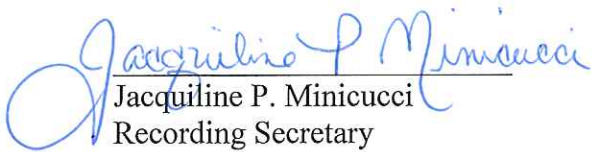
**ATTORNEY BUSINESS**

Mr. Hapeman stated that the Enterprise Lumber, 211 Main Street, loan closing is scheduled for August 7, 2019.

11.0 Next Meeting – TBA

12.0 Adjournment – Motion to adjourn at 9:38 a.m. was made by Mr. O'Donnell and seconded by Mr. Casale. Unanimous. Carried.

Respectfully submitted,

  
Jacquiline P. Minicucci  
Recording Secretary