

Procurement Report for Niagara County Industrial Development Agency

Fiscal Year Ending: 12/31/2024

Run Date: 11/04/2025

Status: CERTIFIED

Certified Date : 03/28/2025

Procurement Information:

Question		Response	URL (If Applicable)
1.	Does the Authority have procurement guidelines?	Yes	https://www.niagaracountybusiness.com/file-library/category/ncida_policies_and_information
2.	Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3.	Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4.	Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5.	Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6.	Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7.	Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8.	Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a.	If Yes, was a record made of this impermissible contact?		
9.	Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Beau Enterprises, Inc.	Address Line1	4250 Williams Road
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	RANSOMVILLE
Award Date	5/8/2024	State	NY
End Date	10/31/2026	Postal Code	14131
Fair Market Value		Plus 4	
Amount	\$9,171.00	Province/Region	
Amount Expended For Fiscal Year	\$9,171.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Landscaping Maintenance

2. Vendor Name	Buffalo Business First	Address Line1	120 West Morehead Street
Type of Procurement	Other Professional Services	Address Line2	Suite 400
Award Process	Non Contract Procurement/Purchase Order	City	CHARLOTTE
Award Date		State	NC
End Date		Postal Code	28202
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,132.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Advertising

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3. Vendor Name	Gabriele & Berrigan, P.C.	Address Line1	800 Main Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	NIAGARA FALLS
Award Date	1/1/2014	State	NY
End Date		Postal Code	14301
Fair Market Value	\$109,114.45	Plus 4	
Amount	\$109,114.45	Province/Region	
Amount Expended For Fiscal Year	\$109,114.45	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Legal Services

4. Vendor Name	Gibson, McAskill & Crosby, LLP	Address Line1	69 Delaware Avenue
Type of Procurement	Legal Services	Address Line2	Suite 900
Award Process	Non Contract Procurement/Purchase Order	City	BUFFALO
Award Date		State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$53,888.32	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Legal Services

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5. Vendor Name	H.W. Bryk & Sons, Inc.	Address Line1	4300 Military Rd.
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	NIAGARA FALLS
Award Date		State	NY
End Date		Postal Code	14305
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$29,143.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Repairs & Maintenance

6. Vendor Name	Lumsden & McCormick, LLP	Address Line1	369 Franklin Street
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BUFFALO
Award Date	12/27/2006	State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount	\$22,500.00	Province/Region	
Amount Expended For Fiscal Year	\$22,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Audit Services

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7. Vendor Name	Mike Sinatra's Landscaping and Snowplowing LLC	Address Line1	1212 Erie Avenue
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	NORTH TONAWANDA
Award Date	10/1/2022	State	NY
End Date	4/30/2025	Postal Code	14120
Fair Market Value		Plus 4	
Amount	\$49,900.00	Province/Region	
Amount Expended For Fiscal Year	\$49,900.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Snow plowing and salting

8. Vendor Name	Niagara County	Address Line1	59 Park Ave.
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	LOCKPORT
Award Date	6/1/2024	State	NY
End Date	12/31/2025	Postal Code	14094
Fair Market Value	\$96,087.71	Plus 4	
Amount	\$96,087.71	Province/Region	
Amount Expended For Fiscal Year	\$96,087.71	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Executive Director and Assistant Director Salary and Benefits

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9. Vendor Name	Professional Janitorial Services, Inc.	Address Line1	20 Milton Ave.
Type of Procurement	Design and Construction/Maintenance	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	WEST SENECA
Award Date	5/14/2014	State	NY
End Date		Postal Code	14224
Fair Market Value		Plus 4	
Amount	\$13,871.59	Province/Region	
Amount Expended For Fiscal Year	\$13,871.59	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Office cleaning

10. Vendor Name	Selective Insurance Company	Address Line1	P.O Box 371468
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	PITTSBURGH
Award Date		State	PA
End Date		Postal Code	15250
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$53,248.66	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Commercial Package & Umbrella Insurance

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Additional Comments