

SUBMIT TO:



6311 Inducon Corporate Drive, Ste. 1, Sanborn, NY 14132

EMAIL: Julie.Lamoreaux@niagaracounty.gov

Freedom of Information Law (FOIL) Request Form

I HEREBY REQUEST TO INSPECT THE FOLLOWING RECORDS:

Please describe the records you are requesting. Be specific and include details such as date range, types of documents, project name, etc.

Please check a box:

- ☐ Have copies of documentation sent electronically via email. Include Email address below.
- ☐ Review documents by appointment at the Office of the NCIDA.
- ☐ Have copies made at \$0.25 per printed page and agree to pay for these copies and mailing cost. Complete mailing address information below.

Name (Please Print Clearly) _____

Representing (Company, Agency, Organization) _____

Mailing Address _____

City, ST Zip _____ Phone Number _____

Email Address _____

Signature _____ Date Submitted _____

FOR AGENCY USE ONLY

☐ **Approved**

Denied (For reason(s) checked below):

- ☐ Confidential disclosure ☐ Part of investigatory file ☐ Record not maintained by this Agency
- ☐ Unwarranted privacy invasion ☐ Record of which this Agency is Legal Custodian Cannot be Found
- ☐ Exempted by Statute Other than FOIL Law ☐ Other (Specify) _____

Signature

Title

Date

Appeal Process

NOTICE: You have the right to Appeal a denial of this request by application to the Executive Director, Niagara County IDA, 6311 Inducon Corporate Drive, Suite 1, Sanborn, NY 14132, who must fully explain the reasons for such denial in writing within seven days of receipt of a written Appeal.

I hereby appeal: _____
Signature

_____ Date