

Procurement Report for Niagara County Brownfields Development Corporation

Fiscal Year Ending: 09/30/2020

Run Date: 12/22/2020

Status: CERTIFIED

Certified Date : 12/22/2020

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.niagaracountybusiness.com/file-library/category/ncbdc_background
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Lumsden & McCormick, LLP	Address Line1	369 Franklin Street
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	BUFFALO
Award Date	12/27/2006	State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount	\$5,130.00	Province/Region	
Amount Expended For Fiscal Year	\$5,130.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Audit Services

2. Vendor Name	Niagara County Department of Economic Development	Address Line1	6311 Inducon Corporate Drive
Type of Procurement	Staffing Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SANBORN
Award Date	1/1/2019	State	NY
End Date		Postal Code	14132
Fair Market Value		Plus 4	
Amount	\$7,565.27	Province/Region	
Amount Expended For Fiscal Year	\$7,565.27	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Brownfield Program Manager Salary and Benefits

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3. Vendor Name	Niagara County Industrial Development Agency	Address Line1	6311 Inducon Corporate Drive
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	SANBORN
Award Date	1/1/2015	State	NY
End Date		Postal Code	14132
Fair Market Value		Plus 4	
Amount	\$5,041.18	Province/Region	
Amount Expended For Fiscal Year	\$5,041.18	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Reimbursement of loan administration and underwriting services provided by H. Sichernan and Company, Inc.

4. Vendor Name	Personius Melber, LLP	Address Line1	2100 Main Place Tower
Type of Procurement	Legal Services	Address Line2	350 Main Street
Award Process	Authority Contract - Competitive Bid	City	BUFFALO
Award Date	12/27/2006	State	NY
End Date		Postal Code	14202
Fair Market Value		Plus 4	
Amount	\$9,083.50	Province/Region	
Amount Expended For Fiscal Year	\$9,083.50	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Legal Services

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Additional Comments