
Authorities Budget Office Policy Guidance



Authority Mission Statement and Performance Measurements

Name of Public Authority: Niagara County Brownfield Development Corporation

Public Authority's Mission Statement:

The Niagara County Brownfield Development Corporation (NCBDC) is a not-for-profit corporation formed in October 2008 by the Niagara County Legislature. The NCBDC was created to establish and operate the Niagara County Brownfields Cleanup Revolving Loan Fund (BCRLF) program. Through the BCRLF, the NCBDC provides financial assistance in the form of low-interest loans and subgrants to eligible entities for remediation of brownfield sites throughout Niagara County. Revitalizing and returning brownfield sites to productive use creates jobs, contributes to the tax base, and eliminates the potential risk to public health and the environment.

Date Adopted: November 17, 2010

List of Performance Goals (If additional space is needed, please attach):

1. Cleanup, revitalize, and return to productive use brownfield sites to create jobs, contribute to the tax base, and eliminate potential risk to public health and the environment.
2. Improve the quality of life for all residents in Niagara County, particularly for residents in the neighborhoods that surround brownfield sites.

Additional questions:

1. Have the board members acknowledged that they have read and understood the mission of the public authority?

Yes, the Board members approved the mission statement through approval of the NCBDC annual report which included the above mission statement as well as through a formal motion of approval of the mission statement at the November 17, 2010 NCBDC Board of Directors meeting.

2. Who has the power to appoint the management of the public authority?

In accordance with the NCBDC by-laws, executive officers of the Corporation are elected annually by the NCBDC Board of Directors.

3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority?

In accordance with the NCBDC by-laws, the term of each NCBDC officer shall extend for one (1) year after his or her election and until his or her successor is elected or appointed and qualified. The by-laws provide provisions for removal of officers, resignations, and vacancies in any office.

4. Briefly describe the role of the Board and the role of management in the implementation of the mission.

The NCBDC Board is responsible for reviewing and approving projects and funding requests to fulfill the mission of revitalizing brownfield sites in Niagara County. The role of management is promote the BCRLF program to potential applicants; serve as a liaison between project applicants, the NCBDC, the United States Environmental Protection Agency, and New York State; and oversee all administrative duties of the NCBDC.

5. Has the Board acknowledged that they have read and understood the responses to each of these questions?

The NCBDC Board of Directors reviewed and accepted the responses to these questions at the November 17, 2010 Board meeting.